



SPECIAL NEEDS SCHOOLS OF GWINNETT

School – Parent Contract Agreement

This agreement is made this _____ day of _____, _____ between the Special Needs Schools of Gwinnett, Inc. (hereinafter “SNS”) and the parent (s) (hereinafter “Parents”) of _____. This agreement is for the 2009-2010 school year that begins on August 11, 2009 and ends on May 26, 2010. Parents understand that SNS has made financial commitments to faculty and staff in order to assist with the education of Parents’ child. This contract represents Parents’ financial commitment to SNS. **Parents whose children receive the State of Georgia’s Special Needs Scholarship allotment and Special Needs Schools of Gwinnett, Inc. must abide by all Georgia Department of Education rules, regulations and guidelines pertaining to the scholarship.**

PLEASE *INITIAL* EACH OF THE THIRTEEN (13) STATEMENTS in the space provided, INDICATING THAT YOU HAVE READ, THAT YOU UNDERSTAND AND THAT YOU AGREE TO EACH STATEMENT:

1. _____ **An enrollment fee of \$100.00 accompanies this completed agreement.** This enrollment fee is *not* refundable.* However, it is included in the amount of your Special Needs Scholarship allotment from the State of Georgia and will be reimbursed at the end of the school year, if your child attends the full year.
2. _____ **Annual Tuition is \$7,245.00 per year.** If your child is accepted and attending SNS by September 5, 2009 under the State of Georgia’s Special Needs Scholarship program, SNS will receive quarterly checks from the State beginning in late October. **Prior to the receipt of these checks from the State you (the parents) will be fully responsible for paying all Tuition and Fees to SNS for the months of August, September and October (such payments of \$724.50 each to be due beginning on August 9, 2009, September 1, 2009 and October 1, 2009). If these or any other Tuition payments and/or Fees are not received by 9:30 AM on the fifth day of each month, a late fee equal to 20% of the unpaid amounts will be assessed and due immediately.**
3. _____ **Tuition Reimbursement.** Upon receipt of the quarterly check(s) from the State, SNS will notify you so you can come to the school office and endorse the checks, which will enable SNS to deposit the State checks as required by the Georgia Department of Education. **SNS will reimburse you (within five (5) business days) for any previously paid Tuition and Fees (up to the amount of the check from the State).** If you so choose you may opt, at that time, to have the State’s check applied to your account for payment, in advance, of future tuition and fees.”

4. _____ **Scholarship Shortfalls.** In the event the Scholarships calculated by the Georgia Department of Education do not fully cover the SNS Tuition and/or Fees, the **Parent(s) become fully liable for any differences which shall be paid by no later than 9:30 AM on the 5th day of each month in order to avoid late fees and/or your child's expulsion from all SNS classes and activities.**
5. _____ **Collection Fees.** "If any legal action must be taken by SNS to collect any past due balances, parents shall be fully responsible for any and all reasonable and customary collection costs or attorney fees (**starting at a minimum of \$200.00**) that are incurred to protect the interests of SNS.
6. _____ **Annual tuition does *not* include** any Before or After School Care fees, Summer Program costs or its' registration/activity fees, or any after hour or extra-curricular classes which may be offered during the school year. **These fees are not part of the state scholarship and are the sole responsibility of the parents.**
7. _____ **Open House for the 2009-10 school year is Sunday, August 9th from 1-4pm.** On or before that day, the following fees are due for students: **Book Fee – K-1st Grade of \$80.00 or 2nd-12th Grade of \$100.00; Supply Fee of \$75.00; Activity Fee of \$100.00 (which is included in your state special needs scholarship quota and which will be reimbursed at the end of the school year).**
8. _____ Any tuition payments not covered by your scholarship, book fees, supply fees, activity fees, Before School Care, After School Care fees and /or late fees assessed that are more than 30 days past due may constitute a child's immediate expulsion from all SNS programs.
9. _____ No refunds will be made for absences or expulsions from any program at SNS. No refunds will be made for students who voluntarily leave any program at SNS **without 30 days written notice to SNS. This means that by enrolling or re-enrolling your child at SNS, parents' agree to be fully liable for the Annual Tuition of \$7,245.00.**
10. _____ **2010 Summer Enrichment Program.** Students who are pre-registered (by no later than June 1, 2009) for the 2009-2010 school year shall be allowed to take advantage of a discounted rate of **\$75.00 per week (instead of \$150.00 per week)** for the 2010 Summer Enrichment Program Tuition. **Note that all 2009-2010 Tuition and Fees must be paid in full prior to the start of the 2010 Summer Enrichment Program for the above-stated discounted rate to apply. Otherwise the full rate of \$150.00 per week will be charged.** **Also note that there is a \$50.00 Summer Enrichment Program Registration Fee payable in addition to any SNS Tuition amounts and is due at the time of the Summer Program Registration.** Students are encouraged to, but not required to attend summer programs at SNS.

11. _____ **Fundraising Participation.** Parents are encouraged to actively participate in fundraising activities. Therefore, **Parents shall be required to volunteer at least five (5) hours of time at School-Sponsored fundraisers or pay SNS a \$100.00 fundraising fee by no later than April 30, 2010.**

12. _____ **By signing below, parents agree that they understand** the enrollment fee, tuition schedule and the school fees for their child. Parents understand that SNS is relying on parents to fulfill parents' financial commitments to SNS so that SNS can fulfill its financial commitments to others on parent's behalf.

13. _____ **The laws of the State of Georgia shall govern this SNS School-Parent Contract Agreement.** In the event of default in the payment of any sums due hereunder, SNS shall be entitled to reimbursement from parents for all costs of collections, including reasonable attorneys' fees and costs.

Name of person(s) responsible for payment: _____

Address: _____

Phone #: _____ email: _____

Child's Full Name: _____ Age: _____

Father's Name (Printed)

Father's Signature

Mother's Name (Printed)

Mother's Signature

Elinore M. Trotter (on behalf of SNS)

Enrollment Fee Rec'd _____

Check # _____